

**CITY OF BARDSTOWN, KENTUCKY
REGULAR CITY COUNCIL MEETING MINUTES
9/11/2018
7:00 PM**

The City Council met in regular session in the Council Chambers with Mayor Heaton and the following Councilmen:

- Councilman Joe Buckman
- Councilman Kecia Copeland - absent
- Councilman David Dones
- Councilman John Kelley
- Councilman Bill Sheckles
- Councilman Roland E. Williams

Others present: City Attorney Tim Butler, City Clerk Mary Riley, Police Chief Kraeszig, Fire Chief Mattingly, HR Director / Risk Manager Greg Ashworth, The Kentucky Standard Reporter Randy Patrick, Nelson County Gazette Reporter Jim Brooks, PLG-TV Reporter Matt Gordon and citizen Pat Whelan.

MINUTES

THE MINUTES FOR THE 9/4/2018 WORKING SESSION COUNCIL MEETING WERE APPROVED BY UNANIMOUS CONSENT.

SECOND READING OF ORDINANCE B2018-17 CLASSIFICATION AND COMPENSATION PLAN - AMENDED

City Attorney Butler read the ordinance in summary. The full ordinance is provided below.

ORDINANCE B2018-17 AMENDED

AN ORDINANCE AMENDING AND ADOPTING AS AMENDED AN ORDINANCE STYLED: “AN ORDINANCE CREATING CLASSIFICATION PLAN AND COMPENSATION PLAN.”

BE IT ORDAINED BY THE CITY OF BARDSTOWN, COMMONWEALTH OF KENTUCKY:

That Ordinance B2018-01, previously amended by Ordinance B2018-06, authorizing Positions and the Grade Scale, and setting the ranges of the grade scale for City employees as specified herein, be amended to read as follows:

**AUTHORIZED POSITIONS
City of Bardstown-September 2018**

# of Positions	Exempt	Title	Grade
<u>Administration</u>			
1	Exempt	Human Resources Director/ Risk Manager	122
1	Exempt	Preservation Coordinator	114
1		City Clerk/Sexton	114
1		Grounds Keeper/Facilities Manager	109
1		Marketing and Communications Specialist	109
1		Assistant City Clerk	108
1		Ordinance Enforcement Officer	105
1		Maintenance Worker Admin	101
<u>Finance</u>			
1	Exempt	Chief Financial Officer	122
{1}		{Accountant}	{117}
<u>1</u>		<u>Accounts Payable Clerk</u>	<u>110</u>
1		Billing Clerk	109
1		Meter Section Supervisor	110
1		{Cable/Internet Assistant} CableNet Support Specialist	108
1		Tax Administrator	107
1		Assistant Meter Division Supervisor	106
<u>1</u>		<u>Customer Service Representative IV</u>	<u>107</u>
6		Customer Service Representative III	105
		Customer Service Representative II	104
		Customer Service Representative I	103
{2}		Meter Technician	103

		<u>Police</u>	
1	Exempt	Police Chief	121
2		Police Captain	116
4		Police Sergeant	111
3		Detective	109
17		Police Officer	109
		Police Officer Recruit	108
1		Administrative Assistant	106
<u>1</u>		<u>Property Room Technician</u>	<u>106</u>
2		Admin Assistant/Property Room Technician P/T	106
		<u>Parks and Recreation</u>	
1	Exempt	Director of Parks and Recreation	120
1		Assistant Director of Parks and Recreation	113
1		Grounds Maintenance Superintendent	109
1		Administrative Assistant	104
2		Maintenance Worker II Rec	104
		Maintenance Worker I Rec	102
2		Recreation Assistant P/T	102
		<u>Fire</u>	
1	Exempt	Fire Chief	121
1		Major-Assistant Fire Chief	116
1		Captain-Fire Marshall	112
1		Lieutenant-Training	110
3		Lieutenant-Shift Commander	109
10		Firefighter/EMT	107
1		Recruitment/Retention Coordinator	107
7 <u>10</u>		Firefighter P/T	106
		<u>Public Works and Engineering</u>	
1	Exempt	Director of Public Works and Engineering	128
		<u>Public Works</u>	
1	Exempt	Superintendent of Public Works	121
1		Assistant Superintendent of Public Works	116
3		Heavy Equipment Operator/Foreman	112
9		Maintenance Operator IV	108
		Maintenance Operator III	106
		Maintenance Operator II	104
		Maintenance Operator I	102
4		Sanitation Truck Driver	107
7		Sanitation Worker II	103
		Sanitation Worker I	101
1		Mechanic	110
1		Street Sweeper Operator	105
1		Recycling Specialist	105
		<u>Engineering</u>	
1	Exempt	City Civil Engineer	125
1		Administrative Engineer P/T	121
1		GIS Coordinator	116
1		Staff Engineer	115
1		Engineering Assistant	108
1	Exempt	Chief Wastewater Operator	114
1		MS4/SSES Inspector	108
5		WWTP Operator IV	109
		WWTP Operator III	106
		WWTP Operator II	104
		WWTP Operator I	103
		WWTP Trainee	102
3		List Station Specialist	109
1	Exempt	Chief Water Plant Operator	114
8		WTP Maintenance Specialist/Operator IV	110
		WTP Operator IV	109
		WTP Operator III	106
		WTP Operator II	104

		WTP Operator I	103
		WTP Operator Trainee	102
1		Lake Patrol P/T	101
		<u>Electric</u>	
	Exempt	City Electrical Engineer	126
1			<u>123</u>
1	Exempt	Electric Superintendent	122
4 5		Electric Lineman II	119
		Electric Lineman I	114
		Apprentice Electric Lineman	108
1		Utilities Stock Clerk	104
		<u>Cable/Internet</u>	
1	Exempt	Systems Engineer	123
1		Cable Superintendent	121
1		Staff Engineer	120
1		Chief Cable Technician	115
1		Cable Sweep Technician	113
3		Cable Technician III	113
		Cable Technician II	111
		Cable Technician I	110
5		Cable Installer III	109
		Cable Installer II	107
		Cable Installer I	106
1		IT Support Supervisor	112
2		IT Support Specialist II	108
		IT Support Specialist I	104
3		IT Support Specialist I P/T	104

CITY OF BARDSTOWN GRADE SCALE [FY 18-19]

<u>Grade</u>	<u>Min.</u>	<u>Max.</u>	<u>Grade</u>	<u>Min.</u>	<u>Max.</u>
101	24,579	36,868	116	51,098	76,647
	11.82	17.73		24.57	36.85
102	25,808	38,712	117	53,653	80,479
	12.41	18.61		25.79	38.69
103	27,098	40,647	118	56,335	84,503
	13.03	19.54		27.08	40.63
104	28,453	42,680	119	59,152	88,728
	13.68	20.52		28.44	42.66
105	29,876	44,814	120	62,110	93,164
	14.36	21.55		29.86	44.79
106	31,370	47,054	121	65,215	97,823
	15.08	22.62		31.35	47.03
107	32,938	49,407	122	68,476	102,714
	15.84	23.75		32.92	49.38
108	34,585	51,877	123	71,900	107,849
	16.63	24.94		34.57	51.85
109	36,314	54,471	124	75,495	113,242
	17.46	26.19		36.30	54.44
110	38,130	57,195	125	79,269	118,904
	18.33	27.50		38.11	57.17

111	40,036	60,055	126	83,233	124,849
	19.25	28.87		40.02	60.02
112	42,038	63,057	127	87,394	131,092
	20.21	30.32		42.02	63.02
113	44,140	66,210	128	91,764	137,646
	21.22	31.83		44.12	66.18
114	46,347	69,521	129	96,352	144,529
	22.28	33.42		46.32	69.48
115	48,665	72,997	130	101,170	151,755
	23.40	35.09		48.64	72.96
NOTE:	-1	5% progressive difference between grades.			
	-2	50% from minimum to maximum with each grade.			
	-3	Annual salary based on 40-hour work week; consider hourly			
		salaries only if work week different from 40 hours			

All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

This Ordinance shall take effect and be in force immediately upon its passage, approval, and publication as required by law.

COUNCILMAN DONES MOVED TO ADOPT ORDINANCE B2018-17 AS READ IN SUMMARY. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN.

THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:

COUNCILMAN KELLEY	-	AYE
COUNCILMAN COPELAND	-	ABSENT
COUNCILMAN BUCKMAN	-	AYE
COUNCILMAN WILLIAMS	-	AYE
COUNCILMAN SHECKLES	-	AYE
COUNCILMAN DONES	-	AYE

MAYOR HEATON THEN DECLARED ORDINANCE NO. B2018-17 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 10, PAGE NO. _____.

SECOND READING OF ORDINANCE B2018-19 PROPERTY TAX RATE

City Attorney Butler read the ordinance in full.

ORDINANCE NO. B2018-19

AN ORDINANCE AMENDING AND ADOPTING AS AMENDED AN ORDINANCE STYLED “AN ORDINANCE LEVYING TAX ON PROPERTY SUBJECT TO TAX IN THE CITY OF BARDSTOWN: FIXING RATES THEREON AND DESIGNATING THE FUNDS AND PURPOSES FOR WHICH EXPENDITURES ARE AUTHORIZED FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019.

THE CITY COUNCIL OF THE CITY OF BARDSTOWN, KENTUCKY DOES HEREBY ORDAIN AS FOLLOWS:

1. That there be and hereby is levied the sum of \$0.1790 on each ONE HUNDRED dollars of real property subject to taxation, the sum of \$0.1790 on each ONE HUNDRED dollars of personal property subject to taxation, and the sum of \$0.24 on each ONE HUNDRED dollars of motor vehicle and water craft subject to taxation in the City of Bardstown for the fiscal year July 1, 2018 to June 30, 2019.

2. All monies hereinafter collected for taxes due for the year 2018-2019 and all years prior thereto shall be allocated to the General Fund for the general expenses of city government including, but not limited to, recreation, police and fire protection, general government, and the maintenance of streets and highways.
3. Collection of property tax bills of TEN DOLLARS (\$10.00) or less may be waived by the Chief Financial Officer.
4. All taxpayers whose taxes are not paid by the last day of October or by the thirtieth day after the mailing of the tax bill, whichever is later, shall pay a penalty of TEN PERCENT (10%) of the amount of taxes due and unpaid and in addition thereof shall pay interest on the unpaid taxes at the rate of ONE PERCENT (1%) per month or part thereof until paid.
5. A 2% Convenience Fee is levied on any credit card transaction payment of property tax bills.

This Ordinance shall be in full force upon its publication and all ordinances or parts of ordinances in conflict are hereby repealed to the extent of that conflict.

COUNCILMAN WILLIAMS MOVED TO ADOPT ORDINANCE B2018-19 AS READ IN FULL. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES.

THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:

COUNCILMAN KELLEY	-	AYE
COUNCILMAN COPELAND	-	ABSENT
COUNCILMAN BUCKMAN	-	AYE
COUNCILMAN WILLIAMS	-	AYE
COUNCILMAN SHECKLES	-	AYE
COUNCILMAN DONES	-	AYE

MAYOR HEATON THEN DECLARED ORDINANCE NO. B2018-19 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 10, PAGE NO. _____.

SECOND READING OF ORDINANCE B2018-20 ZONING SECTION 7.2A: AMENDMENT: MANUFACTURED HOME SUBDIVISION DISTRICT

City Attorney Butler read the ordinance in full.

ORDINANCE NO. B2018-20

AN ORDINANCE AMENDING AND ADOPTING AS AMENDED AN ORDINANCE AMENDING ZONING REGULATION SECTION 7.2A, MANUFACTURED HOME SUBDIVISION (MHS) DISTRICT.

WHEREAS, the Planning Commission held a special meeting and public hearing on Wednesday, August 15, 2018 at 6:00pm in the Fiscal Court Room, One Court Square, Old Courthouse Building, 2nd Floor, Bardstown; and,

WHEREAS, this meeting was held to receive public comment pertaining to a Zoning Regulation amendment to Section 7.2A; and,

WHEREAS, the Planning Commissions recommended amending Section 7.2A, Manufactured Home Subdivision (MHS) District, Permitted Uses to allow both single and double-wide manufactured homes; and,

WHEREAS, the Planning Commission has requested that the legislative body of the City of Bardstown consider and take action on the proposed amendment.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF BARDSTOWN, KENTUCKY THAT:

That amendments be made to Section 7.2: Manufactured Home Subdivision District (MHS), of the Planning Commission's Zoning Regulations as follows:

Section A. Principal Uses Permitted

Manufactured Housing, one unit per lot, [~~with one dimensional width of 18 feet or less when finally installed~~].

This Ordinance shall be in full force upon its publication and all ordinances or parts of ordinances in conflict are hereby repealed to the extent of that conflict.

COUNCILMAN DONES MOVED TO ADOPT ORDINANCE B2018-20 AS READ IN FULL. THE MOTION WAS DULY SECONDED BY COUNCILMAN SHECKLES.

THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:

COUNCILMAN KELLEY	-	AYE
COUNCILMAN COPELAND	-	ABSENT
COUNCILMAN BUCKMAN	-	AYE
COUNCILMAN WILLIAMS	-	AYE
COUNCILMAN SHECKLES	-	AYE
COUNCILMAN DONES	-	AYE

MAYOR HEATON THEN DECLARED ORDINANCE NO. B2018-20 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 10, PAGE NO. _____.

2018 ARTS & CRAFTS FESTIVAL – ROAD CLOSURE REQUEST – OCTOBER 13 & 14, 2018

The Council reviewed the list of proposed street closures and map. There was concern with the traffic pattern and overall access with the newly proposed closure of a portion of West Broadway coming off of 4th Street.

UPON MOTION BY COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN DONES, ALL ROAD CLOSURES REQUESTED FOR THE ARTS AND CRAFTS FESTIVAL WERE APPROVED, EXCEPT FOR THE CLOSURE OF WEST BROADWAY. MOTION CARRIED 4 TO 0. Councilman Buckman abstained.

MUNICIPAL ORDER M2018-17 JOB DESCRIPTIONS

HR Director / Risk Manager Ashworth gave a brief explanation for the changes in the job descriptions.

UPON MOTION BY COUNCILMAN KELLEY, DULY SECONDED BY COUNCILMAN DONES, MUNICIPAL ORDER M2018-17 JOB DESCRIPTIONS WAS APPROVED. MOTION CARRIED 5 TO 0.

COUNCIL COMMENTS

Councilman Sheckles announced there would be a Safety Committee meeting this week on Thursday at 5PM.

ADJOURNMENT

COUNCILMAN DONES MOVED TO ADJOURN THE MEETING AT 7:20PM. THE MOTION WAS DULY SECONDED BY COUNCILMAN KELLEY AND CARRIED BY A VOTE OF 5 TO 0.

CITY OF BARDSTOWN

J. Richard Heaton, Mayor

ATTEST:

Mary Riley, City Clerk