

**CITY OF BARDSTOWN, KENTUCKY  
REGULAR CITY COUNCIL MEETING MINUTES  
04-12-2016  
7:00 PM**

The City Council met in regular session in the Council Chambers with Mayor Royalty and the following Councilmen:

Councilman Buckman  
Councilman Copeland  
Councilman Hagan  
Councilman Lydian  
Councilman Simpson  
Councilman Williams

Others present: Director of Public Works and Engineer Larry Hamilton, City Clerk Barbie Bryant, Police Chief Rick McCubbin, City Attorney Tim Butler, Fire Chief Randy Walker, Bardstown Firefighters Ernie Pyle and Corey Lanham, Nelson County Gazette Reporter Jim Brooks, The Kentucky Standard Reporter Randy Patrick, and citizens Doug Hubbard, Shane Yarborough, C.R. and Joyce Royalty and Margaret Sims.

**FIRE APPARATUS PURCHASE PROPOSAL**

**COUNCILMAN SIMPSON MOVED TO APPROVE TO ADVERTISE A FIRE APPARATUS PURCHASE REQUEST FOR PROPOSAL (RFP). THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 5 TO 1. Councilman Lydian voted no.**

**DRB-229 FIVE STAR DEVELOPMENT OF ALABAMA, INC**

City Clerk Bryant gave the description of the application; 12,900 sf retail commercial building located at 90 West John Rowan Boulevard KY 245.

**COUNCILMAN HAGAN MOVED TO TABLE THE APPROVAL BASED ON THE FACT THAT THE PROPERTY IS IN LITIGATION. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS.** After discussion with City Attorney Butler who had had a conversation with the Jan Johnston Crowe, the executive director of Planning and Zoning, **COUNCILMEN HAGAN AND WILLIAMS WITHDREW THEIR MOTION.**

**COUNCILMAN HAGAN THEN MOVED TO APPROVE DRB-229 FIVE STAR DEVELOPMENT OF ALABAMA, INC BASED ON THE RECOMMENDATIONS OF THE DRB AND THE SUBMITTED BUILDING, SITE, LANDSCAPING, AND LIGHTING PLANS WITH CONDITIONS SET FORTH. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 6 TO 0.**

**KENTUCKY BOURBON FESTIVAL**

**COUNCILMAN SIMPSON MOVED TO ACCEPT THE REQUEST FROM THE KENTUCKY BOURBON FESTIVAL WITH THE CONDITION THAT ALL PREPARATIONS ARE REVIEWED BY THE CHIEFS OF POLICE AND FIRE. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0.**

**PORT DAWG MEMORIAL RUN FOR TYLER FOSTER**

**COUNCILMAN HAGAN MOVED TO ACCEPT THE REQUEST FROM THE KENTUCKY AIR NATIONAL GUARD TO HAVE A RUN/WALK ON MAY 21, 2016. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 6 TO 0.**

**MILITARY SISTER CITY TO NAVAL STATION GUANTANAMO BAY CUBA**

**COUNCILMAN WILLIAMS MOVED TO ACCEPT THE REQUEST FROM AMERICAN LEGION POST 42. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND.**

Councilmen Williams and Councilman Copeland discussed a request from Pete Trzop with American Legion Post 42, who proposed the City of Bardstown become a Military Sister City. Councilman Buckman cited By-Law procedures that should accompany the request.

**COUNCILMEN WILLIAMS AND COPELAND WITHDREW THEIR MOTION.** Councilman Williams asked that the item be added to the next Council meeting under Unfinished Business.

**NELSON COUNTY COMMUNITY CLINIC – RUN FOR THE HEALTH OF IT**

COUNCILMAN WILLIAMS MOVED TO ACCEPT THE REQUEST FROM THE NELSON COUNTY COMMUNITY CLINIC TO HAVE A RUN/WALK ON JUNE 18, 2016. THE MOTION WAS DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 6 TO 0.

**MINUTES**

THE MOTION TO APPROVE THE REGULAR COUNCIL MEETING MINUTES OF 03-22-2016 WAS APPROVED BY UNANIMOUS CONSENT.

**COMMITTEE AND STAFF REPORTS**

The minutes of the 04-06-2016 Cable TV Programming Committee meeting were distributed. City Clerk Bryant will e-mail the minutes, when available, for the Electric and Cable TV Committee Meeting held on 4-5-2016 and the Code Enforcement Board meeting held on 4-7-2016.

**RE-APPOINTMENTS AND NEW APPOINTMENTS**

Mayor Royalty recommended the re-appointment of Keith West, Spalding Hall Historical Committee for a 2 year term which expired on 4-1-2016.

COUNCILMAN HAGAN MOVED TO APPROVE THE RE-APPOINTMENT OF KEITH WEST AS RECOMMENDED. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.

**M2016-05 TAX ASSESSMENT MORATORIUM FOR 202 S 3<sup>RD</sup> ST**

**MUNICIPAL ORDER NO. M2016-05**

**A MUNICIPAL ORDER ACCEPTING THE APPLICATION FOR A TAX ASSESSMENT MORATORIUM CERTIFICATE FOR THE PROPERTY LOCATED AT 202 SOUTH 3<sup>RD</sup> STREET, BARDSTOWN, KENTUCKY.**

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BARDSTOWN, KY:

**SECTION 1**

That the “Application for Assessment Moratorium Certificate” for the property located at 202 South 3<sup>rd</sup> Street, Bardstown, Kentucky, is hereby accepted and further expressing the City’s intent to grant an assessment moratorium to the owner of said property upon compliance with the City’s property assessment and reassessment moratoriums as defined in KRS Chapter 99.595, et seq.

**SECTION 2**

That this order shall take effect and be in full force when passed and recorded according to law.

COUNCILMAN WILLIAMS MOVED TO APPROVE M2016-05 TAX ASSESSMENT MORATORIUM FOR 202 S 3<sup>RD</sup> ST. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.

**KENTUCKY LEAGUE OF CITIES – CITY OFFICIALS ACADEMY**

The Academy will be held in Louisville Kentucky, April 27-29, 2016. COUNCILMAN HAGAN MOVED TO APPROVE THE REGISTRATION FEE AND MILEAGE REIMBURSEMENTS FOR COUNCIL MEMBERS TO ATTEND THE ACADEMY. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6-0.

**COUNCIL POLICY FOR TRAVEL, EDUCATION AND REIMBURSEMENT**

Councilman Copeland presented several policy samples from Kentucky cities concerning travel, education and reimbursement. The Working Session on May 3, 2016, will offer an opportunity for further discussion.

**KBC-LEO CONFERENCE REIMBURSEMENT**

COUNCILMAN WILLIAMS MOVED TO APPROVE THE REGISTRATION FEE, HOTEL STAY AND MILEAGE REIMBURSEMENT FOR COUNCILMAN COPELAND’S ATTENDANCE AT THE KBC-LEO CONFERENCE IN THE AMOUNT OF \$504.00. THE MOTION WAS DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 4-2. Councilmen Buckman and Simpson voted no. Councilman Copeland did not vote.

**M2016-06 DONATION POLICY**

Councilman Hagan presented the following donation policy for consideration.

**MUNICIPAL ORDER NO. M2016-06**

**WHEREAS:** The Kentucky League of Cities *City Officials Legal Handbook* encourages several major factors to consider when determining donation requests of funds from the City of Bardstown; and

**WHEREAS:** The City must receive benefit from the appropriation, and the activity must be one in which the City could independently engage; and

**WHEREAS:** The City must have control over either the organization itself or how the money will be spent; and

**WHEREAS:** It is advisable for the City to continue to monitor the results of the donation after it has occurred, and to ensure the expenditure is truly serving the public purpose for which it was earmarked; and

**WHEREAS:** The expenditure must primarily benefit the public at-large rather than just an individual or private entity.

**THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF BARDSTOWN, KY, that:**

**SECTION 1**

Entities requesting donations from the Bardstown City Council shall complete “Donation Request Application” and enlist a City Councilman to sponsor the application and present it to the full Council.

**SECTION 2**

Upon presentation by a Council member, the full City Council shall review the application in light of the KLC recommendations, and vote in a regular City Council meeting to approve the request. If approved, the amount approved may be less than that requested.

**SECTION 3**

When approved, the City Council shall, as part of the motion, indicate the source of the funds.

**COUNCILMAN HAGAN MOVED TO APPROVE M2016-06 DONATION POLICY. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.**

Councilman Hagan then instructed City Clerk Bryant to send the Donation Request Application to the Nelson County Community Clinic with a letter of instruction.

**CEMETERY DEEDS**

**THE MOTION TO APPROVE THE CEMETERY DEEDS FOR FRANCES VAN DUSEN, ZACKARY MARTINEZ, BRYAN AND MARLENE HALL, MARGARET VARGAS, LILA FOSTER AND KARIA CROWE WAS APPROVED BY UNANIMOUS CONSENT.**

**ANNOUNCEMENTS**

Mayor Royalty announced the 20 year service anniversaries for Roy Curtsinger with the Public Works Department and Tim Simpson with the Police Department.

**COUNCIL COMMENTS**

City Attorney Butler instructed the Council that changes to the Classification and Compensation Plan are required to be presented to the Council. However, the Mayor has the executive authority to address personnel changes within the established positions.

**ADJOURNMENT**

**COUNCILMAN HAGAN MOVED TO ADJOURN THE MEETING. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6-0.**

**CITY OF BARDSTOWN**

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John Royalty, Mayor

**ATTEST:**

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Barbara Bryant, City Clerk