

CITY OF BARDSTOWN
SPECIAL COUNCIL MEETING MINUTES
01-03-2017
5:00 P.M.

The City Council met in a special session in the Council Chambers with Mayor John Royalty and the following Councilmen:

Councilman Joe Buckman - **absent**
Councilman Kecia Copeland
Councilman J. Richard Heaton
Councilman John Kelley
Councilman William S. Sheckles
Councilman Roland E. Williams

Others present: City Attorney Tim Butler, City Clerk Barbie Bryant, Director of Public Works and Engineering Larry Hamilton, Chief Financial Officer Tracy Hudson, Police Sergeant Tom Blair, Nelson County Gazette Reporter Jim Brooks, The Kentucky Standard Reporter Randy Patrick, PLG-TV13 Reporter Matthew Fogle and citizens C. R. Royalty, Margaret Sims, Kathy Kelley, Jack Kelley, Larry Donahue, Beth Donahue, Barbara Werner and Mark Hicks.

The Mayor called the meeting to order.

WORKING SESSIONS FOR 2017

City Attorney Butler reviewed the requirements for a quorum of the Council to meet in a “working session” atmosphere. Councilman Kelley introduced a need to schedule a third regular meeting so that legislative regulations could be met. Councilman Sheckles asked the City Clerk to present an amendment to the ordinance that outlines meeting times, dates and location for the next Council meeting.

MUNICIPAL ORDER M2017-01 COUNCIL COMMITTEES

City Clerk Bryant read the title paragraph for the following Municipal Order:

MUNICIPAL ORDER NO. M2017-01

WHEREAS, the Mayor and City Council wish to name members to committees to study the policies and operations of the Fire and Police Departments (**SAFETY COMMITTEE**); to study the finances of the City (**FINANCE COMMITTEE**); to study the needs of the community and plan for future growth (**LONG-TERM PLANNING COMMITTEE AND ANNEXATION COMMITTEE**); to study the policies and operations of the Electric, Cable TV and Internet Departments of the City (**ELECTRIC AND CABLE TV COMMITTEE**); to study the policies and operations of the Water and Wastewater Departments of the City (**WATER AND WASTEWATER COMMITTEE**); to study the policies and operations of the Cemetery Department (**CEMETERY COMMITTEE**); and to study the use and maintenance of the streets and the policies and operations of the Solid Waste Department (**STREET, SOLID WASTE AND TRANSPORTATION PLANNING COMMITTEE**).

NOW THEREFORE, be it ordered by the City Council of the City of Bardstown, Commonwealth of Kentucky:

That the Council Committees be established to reflect the assigned members in the following manner:

1. That the Safety Committee of the City Council whose members are: Chairman Councilman John Kelley, Councilman Joe Buckman, Councilman Bill Sheckles, the Police Chief or his/her designee and the Fire Chief or his/her designee shall have regularly scheduled meetings on the second Thursday of March, June, September and December each year at 5:00pm in the Mayor’s Conference Room of City Hall located at 220 North 5th Street.
2. That there is hereby named a Finance Committee of the City Council whose members shall be: Co-Chairman Mayor John Royalty, Co-Chairman Councilman Roland Williams, Councilman John Kelley, Councilman Joe Buckman, and the Chief Financial Officer, and that the Finance Committee shall have meetings as needed.
3. That there is hereby named a Long-Term Planning Committee of the City Council whose members shall be: Chairman Councilman Kecia Copeland, Councilman Dick Heaton and Councilman Roland Williams, and that the Long-Term Planning Committee shall have meetings as needed.
4. That the Electric and Cable TV Committee of the City Council whose members are: Chairman Councilman Dick Heaton, Councilman Roland Williams, Councilman Kecia Copeland, the City Electrical Engineer and the Electric Superintendent shall have regularly scheduled meetings on the first Tuesday of January, April, July and October each year at 4:00pm in the Council’s Chamber located on the second floor at 116 North 5th Street.

5. That there is hereby named a Water and Wastewater Committee of the City Council whose members shall be: Chairman Councilman Bill Sheckles, Councilman John Kelley, Councilman Kecia Copeland, Mayor John Royalty, the Director of Public Works and Engineering and the City Civil Engineer and that the Water and Wastewater Committee shall have meetings as needed.
6. That there is hereby created a Cemetery Committee of the City Council whose members shall be: Chairman Councilman Joe Buckman, Councilman Dick Heaton, Councilman Bill Sheckles, the Director of Public Works and Engineering, the Public Works Superintendent, the Groundskeeper, the Sexton and the citizen-member, and that the Cemetery Committee shall have regularly scheduled meetings on the second Wednesday of February, May, August and November of each year at 8:30 a.m. in the Mayor's Conference Room of City Hall located at 220 North 5th Street.
7. That there is hereby named a Street, Solid Waste and Transportation Planning Committee of the City Council whose members shall be: Chairman Councilman Joe Buckman, Councilman Roland Williams, Councilman Kecia Copeland, the Director of Public Works and Engineering and the City Civil Engineer and the Public Works Superintendent and that the Street, Solid Waste and Transportation Planning Committee shall have meetings as needed.
8. That there is hereby named an Annexation Committee of the City Council whose members shall be: Chairman Councilman Dick Heaton, Councilman John Kelley, Councilman Bill Sheckles, the Human Resource Director, the Director of Public Works and Engineering and the City Civil Engineer and that the Annexation Committee shall have meetings as needed.

COUNCILMAN WILLIAMS MOVED TO APPROVE MUNICIPAL ORDER M2017-01 COUNCIL COMMITTEES. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 5 TO 0.

COUNCIL INVESTIGATION OF CITY GOVERNMENT

Councilman Kelley had sent three contracts from independent lawyers to the Council members for consideration for the investigation of City government. He recommended the use of Scott Crosbie with a quoted hourly fee of \$140.00. During discussion, the City Attorney advised that the Council would need to appoint a "custodian of records" for the investigation.

COUNCILMAN SHECKLES MOVED TO APPROVE THE CONTRACT FROM SCOTT CROSBIE AND TO AUTHORIZE COUNCILMAN JOHN KELLEY TO SIGN THE CONTRACT ON THE COUNCIL'S BEHALF. THE MOTION WAS AMENDED TO ALSO APPOINT COUNCILMAN JOHN KELLEY AS THE CUSTODIAN OF RECORDS FOR THE COUNCIL. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 5 TO 0.

YOUR DUTY UNDER THE LAW – MANAGING GOVERNMENT RECORDS

City Clerk Bryant distributed the materials, required by the Kentucky Attorney General's Office, to the newly elected Council; Heaton, Kelley and Sheckles. The "proof of receipt" was collected and it will be kept on file.

EMAIL NOTIFICATION FOR COUNCIL, MAYOR AND CITY ATTORNEY

City Clerk Bryant distributed the form that indicated what official email address would be used by Councilman, Mayor and City Attorney for notification on special meetings and for regular correspondence. Their individual signatures were required. The form will be kept on file in the office of the City Clerk.

IPAD DISTRIBUTION AND INSTRUCTIONS

City Clerk Bryant distributed an iPad to each Councilman present, with instructions for use of the Shareplus program and offered additional time for instruction at their convenience. Mayor Royalty reminded the Council that personal use of the iPad is discouraged.

2015-2016 CITY AUDIT AND DISCUSSION

Councilman Heaton had several prepared questions concerning the recent audit and reviewed the answers with CFO Hudson. It was determined that an amendment to the budget would be necessary.

ADJOURNMENT

BY UNANIMOUS CONSENT, MAYOR ROYALTY ADJOURNED THE MEETING AT 5:50PM.

CITY OF BARDSTOWN

ATTEST:

John Royalty, Mayor

